

PRIVACY POLICY FOR NEWSLETTER SUBSCRIBERS

INTRODUCTION

Anyone interested in staying up to date on the IN SITU project can subscribe to the newsletter by filling out a form available on the footer of the project website. To receive our newsletters, we require a valid e-mail address as well as confirmation that you agree to receive the newsletters.

DATA PROCESSING

Who is responsible for the data collection on IN SITU website?

The Centre for Social Studies (CES) of the University of Coimbra is the controller of the data processing described in this privacy policy.

What data do we collect?

If you subscribe to the IN SITU Newsletter, we collect your e-mail address. By signing up to the IN SITU Newsletter, you agree to our data protection notice.

How do we collect your data?

You directly provide us your e-mail when you register online for our newsletter.

What do we use your data for?

We process your personal data to send you public newsletters so that you can stay updated on the progress and activities of the project. We do not share personal data with third parties outside of the Centre for Social Studies, except the use of third-party services for the management and distribution of the newsletter.

The data are processed electronically using third-party software by personnel authorised by the Centre for Social Studies.

How is data security managed?

The dataset will be preserved by Centre for Social Studies infrastructure and the database is protected through the information security practices on the hosting service provided by MailChimp.¹

How long will we store your data?

Personal data will be stored only for the period strictly necessary and, in any case, no longer than 5 years following the end of the project.

¹ For details, see Mailchimp's data security and privacy statements (<https://mailchimp.com/en-gb/about/security/>)

YOUR RIGHTS

Revocation of your consent to the processing of your data

Many data processing operations are only possible with your express consent. You may revoke your consent at any time with future effect. An informal e-mail to in-situ@ces.uc.pt making this request is sufficient.

Withdrawing a consent may lead to fewer possibilities to use the services proposed on the website (e.g., registration to the newsletter mailing list, registration to project's event etc). The withdrawal of consent does not affect the lawfulness of processing based on consent before its withdrawal.

Right to file complaints with regulatory authorities

If there has been a breach of data protection legislation, the person affected may file a complaint with the competent regulatory authorities.

Rights to access, rectification, erasure, and restriction of processing

As permitted by law, you have the right to be provided at any time with information free of charge about any of your personal data that is stored as well as its origin, the recipient, and the purpose for which it has been processed. You can contact us at any time using the address given herein if you have further questions on the topic of personal data.

Right to object

Subscribers may object to the processing of personal data if such data is processed for other purposes than purposes necessary for the performance of the IN SITU project. In case we do not have legitimate grounds to continue processing such personal data, we shall no longer process the personal data after your objection. We will not use your personal data for direct marketing purposes.